



▪ **Welcome & Introductions – Stoddard**

A. Establish Quorum.

Gretchen Stoddard*	Caitlin Bergin*	Holly Hansmeier*	
Laura Perry*	Catherine Bollinger*	Chris Lindsey*	
Natalia Lau*	Courtney Kimball*		*by phone/Teams

B. Approval of Agenda.

▪ **Chapter Administrative Business**

A. Secretary Report – *Baldrige (covered by Stoddard/Kimball)*

- April meeting minutes approved.
 - Katz moved, Gretchen second.
- If you have any contact information updates or issues receiving/opening emails, please send them to the chapter email (akchapterawma@gmail.com).

B. Treasurer Report – *Lindsey/Bergin*

- Treasurer SOP, A&WMA Website Update
- Checking: \$59,375 Savings: \$11,063
- No checks written so balances comparable to last month.
- A \$100 transfer has been set up between accounts to ensure savings account does not go dormant. Ledger will be updated.
- Discussion of where to archive chapter documents permanently. PNWIS uses Google Drive. Caitlin is willing to look into this.
- Need to fill treasurer-elect position.
- Biennial report is due this summer during meeting hiatus. Chris will assist Caitlin. The actions triggered by elections below also need to be addressed. Katz moves to authorize up to \$100 for any associated fees. Seconded by Gretchen.
- Taxes are due in September. Chris suggests filing for an extension.

Treasury Action	Deadline
Business License Renewal	12/31/2022
Notice of Change of Officials Filing	Upon election
Statement of Change Filing (Registered Agent)	Upon election
Biennial Report Filing	7/2/2021 (no earlier than 4/2/2021)
PO Box Renewal	2/28/2022
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2022
2020 IRS Tax Deadline	9/15/2021

Chair: Gretchen Stoddard Vice Chair: Traci Bradford Past Chair: Katz Bollinger

Treasurer: Chris Lindsey Treasurer-Elect: Caitlin Bergin Secretary: Catie Baldrige

Directors: Jamie Brewer, Isaac Jackson, Courtney Kimball, Amanda Dotten, Adam Saaid, Thomas Beckman



Financial Plan Update/ Review

9/25/2021

C. Student Committee – Jackson (covered by Stoddard)

- Proposal for a mid Fall online speech contest with a cash prize as completed in Oregon area. 3 cash prizes (\$500, \$300, \$200) for presentations and voted on winners. Likely \$1,000-\$1,200 total funding needs, will be presented for vote in the fall.

D. Membership Committee & Communication Committee – Kimball

- Website is now updated again. Send any news or job posts to Courtney or the gmail address and we will post.
- Is anyone interested in picking up the membership committee? For consideration in the fall.

E. PNWIS Update –Stoddard

- No additional PNWIS meetings have occurred since the last meeting. A number of PNWIS officers have agreed to remain in their positions for another year and the process will follow the PNWIS election process.
- Alaska chapter plans to coordinate with PNWIS to gain insight on running a student competition research next fall.
- PNWIS conference will be in October in Coeur d Lane Idaho. Emails and registration are ongoing, more information to come.

F. Election Results - Bollinger

For the position of Chair	For the position of Vice Chair	For the position of Past Chair	For the position of Secretary	For the position of Treasurer	For the position of Treasurer-elect	For the position of Director 5	For the position of Director 6
Traci Bradford (MEA)	Ann Mason (Teck)	Gretchen Stoddard (Alyeska)	Catie Baldrige (ConocoPhillips)	Catlin Bergin	Vacant*	Holly Hansmeier (ADEC)	Tom Beckman (ERM)

- Many thanks to officers and board members who volunteered and completed their terms!
- Treasurer-elect position is vacant. The board can appoint someone to fill this position. Chris Lindsey is willing to continue assisting. Katz suggests recruitment and re-address this issue in September.

G. Election Announcement, Stoddard

- Director Position, 1 year remaining. Chris Lindsey has volunteered. Board appointed Chris Lindsey to take this position for the remaining term.

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- **Chapter Event Planning**

- A. Upcoming Year 2021

- To be determined by next set of officers.
 - Caitlin suggests a gathering in the summer or fall now that in-person meetings are starting to be possible. A weekday evening, outdoor gathering at a residence or restaurant being considered. Event can be scheduled via an email meeting invite.

- **New Business**

- Next Meetings:

- A. September 1, 2021 (unless new officers select another date)

- B. October 6, 2021

- C. November 3, 2021

- Meeting adjourned at 12:32 PM.