



**I. Welcome & Introductions – Bradford**

- A. Establish Quorum
- B. Approval of Agenda

**II. Chapter Administrative Business**

A. Secretary Report – *Baldrige*

- Proposed Action: Approve January 2022 Minutes
- Please submit any contact information updates to [akchapterawma@gmail.com](mailto:akchapterawma@gmail.com)
- Annual Report due in March.

B. Treasurer Report – *Bergin/Vacant*

- Treasurer SOP, A&WMA Website update
- Verify 2021 items have been completed. Add corresponding 2022 dates.

<b>Treasury Action</b>	<b>Deadline</b>
Business License Renewal	12/31/2022
Notice of Change of Officials Filing	Upon election
Statement of Change Filing (Registered Agent)	Upon election
Biennial Report Filing	7/2/2021 (no earlier than 4/2/2021)
PO Box Renewal	2/28/2022
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2022
2020 IRS Tax Deadline	9/15/2021
Financial Plan Update/ Review	9/25/2021

C. Student Committee – *Jackson/Hansmeier*

- Flyer to be submitted for general presentation of research for cash prize.
- Plan for an online speech contest with a cash prize as completed in Oregon area. 3 cash prizes (\$500, \$350, \$200) for presentations and voted on winners.
- Student contest scheduled for March 26, 2022.
- Requesting three volunteer judges from group.

D. Membership Committee & Communication Committee

- Any website update? *Kimball*

E. PNWIS Update – *Bradford*

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Chair: Traci Bradford Vice Chair: Ann Mason Past Chair: Gretchen Stoddard  
Treasurer: Catlin Bergin Treasurer-Elect: Vacant Secretary: Catie Baldrige  
Directors: Isaac Jackson, Courtney Kimball, Amanda Dotten, Tom Beckman, Holly Hansmeier, Chris Lindsey

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- Attend upcoming PNWIS board meeting February 2022.
- Current news/updates for 2022 conference.

F. Election Announcement, Bradford

- Vacant Treasurer-elect position.

**III. Chapter Event Planning**

Networking event planned for after next smoke school (Spring 2022)

- Scheduling McCoy's RCRA training – working with in person option March 2023

**IV. New Business**

Advanced NSR training?

Upcoming elections?

**V. Meeting Adjourned**

**VI. Monthly discussion**

Presentation by Clean Harbors after today's meeting.