



I. Welcome & Introductions – Bradford

A. Establish Quorum.

*Gretchen Stoddard	*Ann Mason	*Catie Baldrige	*Chris Lindsey
*Holly Hansmeier	*Courtney Kimball	*Traci Bradford	*Laura Perry
*Katz Bollinger	*Thomas Beckman	*Caitlin Bergin	*by phone/Teams

B. Approval of Agenda.

- Ann moved, Courtney second

II. Chapter Administrative Business

A. Secretary Report –*Baldrige*

- December meeting minutes approved.
 - Gretchen moved, Courtney second
- Annual Report due in March. Will start working on in next few weeks then send out to group for review.

B. Treasurer Report –*Bergin/Vacant*

- No updates.

Treasury Action	Deadline
Business License Renewal	12/31/2022
Notice of Change of Officials Filing	Upon election
Statement of Change Filing (Registered Agent)	Upon election
Biennial Report Filing	7/2/2022 (no earlier than 4/2/2022)
PO Box Renewal	2/28/2022
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2022
2020 IRS Tax Deadline	9/15/2021 extended to 2022
Financial Plan Update/ Review	9/25/2021

C. Student Committee – *Jackson/Hansmeier*

- Poster updated.
- March 26th (Saturday); 10am-noon.
- Holly will be contact person.
- Need to distribute to Professors at UAA/UAF.
- Need 3 people for judging panel: contact Holly/Traci by next meeting if interested in being on panel.

Chair: Traci Bradford Vice Chair: Ann Mason Past Chair: Gretchen Stoddard

Treasurer: Caitlin Bergin Treasurer-Elect: Vacant Secretary: Catie Baldrige

Directors: Isaac Jackson, Courtney Kimball, Amanda Dotten, Thomas Beckman, Holly Hansmeier, Chris Lindsey



D. Membership Committee & Communication Committee – *Kimball*

- No updates.

E. PNWIS Update – *Bradford*

- Attended meeting on December 17th. No significant updates.
- This year's conference-2022 Idaho (maybe).

F. Election – *Bradford*

- Need to fill Treasurer-Elect position. Let Traci know if anyone interested.

III. Chapter Event Planning

A. Upcoming Year 2022

- New Year's get-together probably not a good idea currently. Look at doing something later this spring (March/April), maybe in conjunction with Smoke School. A place with heaters/outdoor space?
- Any ideas for after meeting presentations?
 - Traci will contact CleanHarbors about presenting to group after next meeting.
- Got pricing and information from McCoy's before Christmas.
 - McCoy's Offering in-person options starting in the Fall
 - Decision made to offer early 2023. Gretchen will try to get a room at the BP Energy Center for March 2023.
 - Plan on in-person in Anchorage.
- Advanced NSR – Postpone to 2024
- Fall 2022 – Maybe do an afternoon PFOS session? Gretchen will try to find a room in October and we can finalize subject later.

IV. New Business

V. Next Meetings:

- A. February 2
- B. March 2
- C. April 6

VI. Meeting adjourned at 12:52

A. Gretchen motioned, Ann second

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