



I. Welcome & Introductions – Bradford

A. Establish Quorum. – Not established

	*Courtney Kimball	*Matthew Kale	*Traci Bradford
*Thomas Beckman	*Gretchen Stoddard	*Amanda Dotten	*Caitlin Bergin
			*by phone/Teams

B. Approval of Agenda. (Motion by Gretchen, seconded by Courtney)

II. Chapter Administrative Business

A. Secretary Report –*Baldrige (given by Kimball)*

- Annual Report submitted to headquarters on time. Officer update form will be completed after elections.

B. Treasurer Report –*Bergin/Beckman*

- Paid insurance and winners of student challenge.
- Taxes were filed on time (March 15) and paid accountant.
- Will confirm that PO Box has been renewed properly.

Treasury Action	Deadline
Business License Renewal	12/31/2022
Notice of Change of Officials Filing	Upon election
Statement of Change Filing (Registered Agent)	Upon election
Biennial Report Filing	7/2/2022 (no earlier than 4/2/2022)
PO Box Renewal	2/28/2022
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2022
2020 IRS Tax Deadline	9/15/2021 extended to 2022
Financial Plan Update/ Review	9/25/2021

C. Student Committee – *Jackson/Hansmeier (given by Bradford)*

- Holly, Morgan, and Traci judged the competition on March 26, which went well. There were three participants so all three received a monetary award.
- Traci suggested doing a similar event in the future.

D. Membership Committee & Communication Committee – *Kimball*

- No updates.

E. PNWIS Update – *Bradford*

- Conference will be held Oct 11-13 2022 in Coeur d’Alene, ID.
- PNWIS board elections will be held in May.



F. Elections

- Queried meeting attendees for interest in board positions – will need vice chair, secretary, and treasurer-elect nominees. Discussion of treasurer continuity. Traci and Gretchen to address filling open positions, will confer with Katz.

III. Chapter Event Planning

A. Networking Event following Smoke School on April 27th in Anchorage

- Gretchen moved to spend up to \$700 on this event to include drink tickets, seconded by Amanda. Traci will schedule event at Yes Bistro or another venue and will send an email.

B. McCoy's RCRA

- Tom confirmed that we can get reservations at the Benson Building in April or May 2023. The cafeteria service in the Benson Building has been suspended so food arrangements may be needed. Need to coordinate dates with McCoy's trainers and make reservation. Tom will work to schedule for April 2023. First choice is April 17-21. April 24-28 is second choice, April 10-14 is third choice, and April 3-7 is fourth choice. Traci will contact McCoy's trainers and advise Tom.

C. PFOS Regulatory Discussion

- Schedule for Fall 2022. Seminar in combination with a happy hour suggested. Caitlin will look for appropriate venue.

IV. New Business

A. None.

V. Next Meeting:

A. May 4.

VI. Motion to adjourn by Tom, second by Gretchen. Meeting adjourned at 12:32.