

BYLAWS

OREGON CHAPTER

PACIFIC NORTHWEST INTERNATIONAL SECTION

AIR AND WASTE MANAGEMENT ASSOCIATION

REVISED August 30, 2022

ARTICLE I. Name and Geographic Area

Section 1. This organization is one chapter of the Pacific Northwest International Section (PNWIS) of the Air and Waste Management Association (A&WMA), and it shall be known as the Oregon Chapter (herein referred to as the chapter).

Section 2. The geographic area of the chapter shall consist of the State of Oregon and Clark, Cowlitz, and Skamania Counties in Southwestern Washington.

ARTICLE II. Purpose

Section 1. It shall be the purpose of the chapter to promote clean air and waste management practices, provide leadership in the fields of air pollution control and waste management, promote a sense of environmental responsibility and work for a better understanding of environmental issues among control agencies, research personnel, educators, representatives of industry and the general public within the geographic area of the chapter. It shall also be the purpose of the chapter to promote closer professional and collegial relations among members of the chapter and to further the aims and objectives of A&WMA. The chapter activities shall be those allowed for a corporation exempt from federal income tax under section 503(c)(3) of the Internal Revenue Code.

ARTICLE III. Membership

Section 1. Any Active Member of A&WMA and/or PNWIS in good standing residing in or conducting business with the geographic area of the chapter is eligible to become a member of the chapter and entitled to engage in activities of the chapter. Only members of A&WMA are eligible to be elected officers or members of the Executive Board of the chapter.

Section 2. Honorary Members of A&WMA residing in the geographic area of the chapter are entitled to all privileges and prerogatives of chapter members but are excused from the payment of dues.

Section 3. There shall be no initiation fee.

ARTICLE IV. Calendar

Section 1. The fiscal year, the membership year and the operating year of the chapter shall be the same as that of PNWIS.

ARTICLE V. Officers and Executive Board

Section 1. There shall be four officer positions, designated as Chair, Vice Chair, Secretary, and Treasurer. The Secretary and Treasurer positions may be held by one person. All officers shall be members of A&WMA.

Section 2. Officers shall be elected by majority vote of the members. The term of office shall correspond to the operating year of the chapter as given in Article IV.

Section 3. There shall be an Executive Board of the chapter consisting of the four elected officers, five members elected at-large by the membership, the previous year's Chair of the chapter and all current Directors of A&WMA residing in the chapter's territory. New members of the Executive Board shall be elected each year for a two-year term. All members of the Executive Board shall be members of A&WMA.

Section 4. The officers and members of the Executive Board shall serve without remuneration but may receive reimbursement for reasonable travel expenses.

ARTICLE VI. Duties of Officers

Section 1. The Chair of the chapter shall preside at meetings of the chapter, call such special meetings as may be necessary, appoint the committees indicated in Article IX, and preside at meetings of the Executive Board. The chapter Chair shall serve as the chapter's representative on the Executive Board of the section. At the end of the term of Chair, the office holder will automatically assume the responsibilities and title of Past Chair for the following term.

Section 2. The Vice Chair shall preside at meetings in the absence of the Chair, assume the duties and functions of the Chair in the event that office of Chair becomes vacant through resignation or other reason. At the end of the term of Vice Chair, the office holder will automatically assume the responsibilities and title of Chapter Chair for the following term.

Section 3. The Secretary shall keep a record of the minutes of all meetings, maintain a complete and accurate record of the membership roll, and make an annual report of the chapter's activities.

Section 4. The Treasurer shall receive all payments to the chapter, pay all valid obligations of the chapter, maintain a record of all transactions, and file all necessary financial papers with the public authorities.

Section 5. The Officers shall attend quarterly board meetings and attend other chapter events, as schedule allows.

ARTICLE VII. Duties of the Executive Board

Section 1. The Executive Board shall carry out the executive, financial, and administrative functions of the chapter within the policies laid down by PNWIS and A&WMA, authorize the expenditure of funds for the routine and special activities of the chapter, and make appointments to fill interim vacancies of officers or the Executive Board.

Section 2. The Executive Board shall attend quarterly board meetings and attend other chapter events, as schedule allows.

ARTICLE VIII. Nominations and Elections

Section 1. During the first quarter board meeting, the Chair shall review with the Officers and Executive Board the open positions for the upcoming operating year and plan outreach to potential candidates including an announcement through the chapter e-mail list and/or an announcement on the chapter website, as well as word of mouth.

Section 2. During the second calendar quarter board meeting, the Executive Board shall prepare a ballot listing all nominees for officer and Executive Board. By no later than May 14, the board shall issue the ballot to all active members through e-mail. Included with the ballot shall be a brief biography of each of the nominees. A date not later than June 1st shall be specified for the return of the ballots. The voting process will be conducted electronically, following secured voting procedures similar to those used by A&WMA. The Chair or Secretary shall count the ballots. The election shall be determined for each office and Executive Board position on the basis of a majority of the votes cast.

Section 3. By May 1 of each year, PNWIS shall be provided the name of the incoming Chapter Chair.

Section 4. If an operating year of PNWIS is established such that the dates provided here are inappropriate, the Executive Board shall establish dates which correspond to those required by the PNWIS operating year, keeping the same relative position of dates as described here.

ARTICLE IX. COMMITTEES

Section 1. Upon assuming office or as the need arises, the Chair shall appoint the following committee chairs: Communications, Student Challenge and such others as have been established by the Executive Board.

ARTILCE X. Meetings

Section 1. The chapter shall hold at least quarterly board meetings.

Section 2. The chapter shall strive to hold an event once per month during the operating year. The chapter may hold a half day technical meeting as topics present themselves.

Section 3. The chapter shall maintain and update a website. The website shall contain information on all activities of the chapter as well as information of interest about other chapters.

ARTICLE XI. Disposal of Funds

Sections 1. In the event of the dissolution of the chapter, any remaining assets after discharge of all liabilities and obligations shall be donated to PNWIS, a 503(c)(3) corporation. If the section has dissolved, the remaining assets shall become the property of A&WMA, a 503(c)(3) corporation.

ARTICLE XII. Amendments to the Bylaws

Section 1. Any member may propose an amendment to the bylaws to the Executive Board. Before the amendment can be submitted to the members, it must be approved by the Executive Board or bear the written endorsement of at least 15 members. Such approval or endorsed amendments shall be submitted promptly to the membership and shall become effective immediately on adoption by a two-thirds majority vote.

Section 2. Any section of the bylaws which conflicts with the bylaws of PNWIS or of A&WMA or the laws of the State of Oregon shall be null and void.