



**I. Welcome & Introductions – *Baldrige***

- A. Establish Quorum. Attendees: Catie Baldrige, Holly Hansmeier, Tom Beckman, Courtney Kimball, Amanda Dotten, Meghan Dotten, Traci Bradford, and Morgan Marinucci
- B. Approval of Agenda First: Tom Second: Amanda

**II. Chapter Administrative Business**

- A. Secretary Report – *Marinucci*
  - Proposed Action: Approve January 2023 Minutes First: Tom Second: Courtney
- B. Treasurer Report – *Beckman/Lindsey*
  - Savings & Checking Accounts – plan to combine accounts to avoid penalty fees
  - Financial Plan Update. Next step: consolidate notes and finalize
  - Treasury Action Tracker Review

<b>Treasury Action</b>	<b>Deadline</b>	<b>Status</b>
Business License Renewal	12/31/2024	
Notice of Change of Officials Filing	Upon election in 2023	
Statement of Change Filing (Registered Agent)	Upon election 2023	
Biennial Report Filing	7/2/2023	
PO Box Renewal	4/15/2023	
Annual AWMA Directors and Officers Insurance Premium Filing	4/11/2023	In progress, Catie and Morgan to send instructions
2021 IRS Tax Deadline	9/15/2023	
Financial Plan Update/ Review	9/25/2021	In progress

- C. Student Committee – *Jackson/Hansmeier*
  - Student Showcase: flyer created, date sent for April 1, 2023
  - Vote to approve funding for monetary prizes (\$550, \$350, \$200). Motion: Courtney, Second: Tom
- D. Membership Committee & Communication Committee - *Kimball*
  - No updates



E. PNWIS Update – *Baldrige, others?*

- Next meeting 2/10.

F. Bylaws Update – *Baldrige/Dotten/Kimball*

- Members met to discuss planning. RLSO to be created. No significant items to change.

### III. Chapter Event Planning

- McCoy's RCRA training
  - 2024 dates – waiting on McCoy to provide
- Advanced NSR Training
  - September 18-21, 2023
  - 2023: \$2000 members/\$2200 non/\$1800 agency
    - » Early registration discount: \$100
  - Location – Benson Building
- Leadership Conference: April 21-23, 2023, Pittsburgh, PA
  - Registration open
  - Any interest? Catie would be interested if no one else would like to attend. Email members.
- PFOS regulatory discussion – April 2023
  - Updates?
- Other ideas: any other training opportunities?

### IV. New Business

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### V. Next Meetings:

- March 1
- April 5
- May 3

### VI. Meeting Adjourned Motion: Tom, Second: Amanda