



**I. Welcome & Introductions – *Baldrige***

- A. Introductions
- B. Establish Quorum: Traci Bradford\*, Courtney Kimball\*, Isaac Jackson\*, Catie Baldrige\*, Chris Lindsey\*, Holly Hansmeier\*, Morgan Marinucci\*, Sims Duggins, Paul Cooley, Laura Perry, Jamie Brewer\*
- C. Approval of Agenda – Motion: Morgan, second: Courtney

**II. Chapter Administrative Business**

- A. Secretary Report – *Marinucci*
  - Proposed Action: Approve May and September 2023 Minutes
    - Motion: Courtney, second: Issac
- B. Treasurer Report – *Lindsey*
  - Treasury Action Tracker Review

<b>Treasury Action</b>	<b>Deadline</b>	<b>Status</b>
Business License Renewal	12/31/2024	
Notice of Change of Officials Filing	Upon election 2023	Pending – Requires appointment of vice-chair and treasurer before form completion and submittal
Statement of Change Filing (Registered Agent)	Upon election 2023	
Biennial Report Filing	7/2/2025	
PO Box Renewal	4/15/2024	
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2024	
2020 IRS Tax Deadline	9/15/2023	
Financial Plan Update/ Review	4/1/2026	

- C. Student Committee – *Jackson/Hansmeier*
  - Any updates?



- Chris to connect with Jackson in regards to his award check for student project

D. Membership Committee & Communication Committee - *Kimball*

- No updates

E. PNWIS Update – *Baldrige, Lindsey, Bradford*

- Conference:
  - October 25 – 27, 2023 at the Suquamish Clearwater Resort.
  - November 11 – 15, 2024 Eugene, Oregon
  - 2025 Alaska – Catie will decline the offer for Alaska to host

F. Bylaws Update – *Baldrige/Dotten/Kimball*

- Sent out Sept 20, 2023

G. Elections – *Baldrige*

- Vice Chair & Treasurer-Elect needed
- Morgan will draft and send an email to encourage current members to invite co-workers to join and set into a leadership role as a board member.

**III. Chapter Event Planning**

- McCoy’s RCRA training
  - April 30 – May 2, 2024
  - BP Energy Center Reserved
  - Previous Fees:

Attendee Type	Early Bird	After February 5, 2018
Member	\$949	\$1,099
Non-Member	\$1,149	\$1,299
Regulator	\$999	\$1,149

- Advanced NSR Training: September 18-21, 2023
  - 16 participants
  - Loss of ~\$15,000
- PFOS regulatory discussion – Fall 2023?
- Other ideas?



**IV. New Business**

**V. Next Meetings:**

- November 1
- December 6

**VI. Meeting Adjourned**

Motion: Chris, second: Courtney