



I. Welcome & Introductions – *Baldrige*

A. Attendees: Catie Baldrige, Courtney Kimball, Tom Beckman, Chris Lindsey, Traci Bradford.
 Quorum not established.

II. Chapter Administrative Business

A. Secretary Report – *Baldrige*

B. Treasurer Report – *Beckman/Lindsey*

- Beckman will be stepping down from position. Beckman and Lindsey addressing continuity transfer and paperwork.
- Have not moved chapter savings account to same bank as checking yet.
- One check for Student Challenge was lost in mail, payment has been stopped and check re-issued.
- Treasury Action Tracker Review:

Treasury Action	Deadline	Status
Business License Renewal	12/31/2024	
Notice of Change of Officials Filing	Upon election in 2023	
Statement of Change Filing (Registered Agent)	Upon election 2023	
Biennial Report Filing	7/2/2023	Complete 6/27/2023
PO Box Renewal	2/1/2024	Paid and had late fee because due in February.
Annual AWMA Directors and Officers Insurance Premium Filing	3/31/2024	
2022 IRS Tax Deadline	9/15/2023	In progress with accountant
Financial Plan Update/ Review	4/1/2026	Approved 4/5/2023

C. Student Committee – no update.

D. Membership Committee & Communication Committee - *Kimball*

- Website updated with current board, NSR workshop boosted.



E. PNWIS Update – *Baldrige*

- October 25 – 27, 2023 at the Suquamish Clearwater Resort (outside Seattle). Looking for presenters.
- 2024 in Oregon: November 13-15, 2024 in Eugene
- 2025 in Alaska: Discussion of preliminary planning and financial estimates. Potential location of Anchorage/Girdwood or Fairbanks. Need to determine interest level and advise PNWIS.

F. Bylaws Update – *Kimball*

- Amendment to realign meeting methods, election methods, and Board member terms to reflect current operating environment is available for review by Directors. Next steps: a majority of Directors needed to propose amendment to Board, followed by ad hoc review and notice to Board for consideration. Amendment language will be emailed to Directors.

G. Elections – *Baldrige*

- Tom Beckman stepping down and Chris Lindsey will step into Treasurer term; thank you to both Tom and Chris. As a result, treasurer-elect position is open.
- Vice Chair position is still open.
- If you are interested or know someone who is interested in either treasurer-elect or vice chair, please reach out to Catie.

III. Chapter Event Planning

- McCoy’s RCRA training - *Bradford*
 - 2024 dates – waiting on possible training dates
- Advanced NSR Training - *Baldrige*
 - September 18-21, 2023
 - Registration open. 14 registrants to date. One refund requested.
 - Conference room at Benson building is reserved. Coffee and snacks not available at location, discussed possibilities and cost to provide refreshments.
 - Printed materials are an additional cost.
 - Refund, refreshments, and hard copy books to be addressed via email to board.
- Social



- Reach out if you have ideas.

- PFOS regulatory discussion – Fall/Winter 2023

IV. New Business - none

V. Next Meetings:

- October 4.
- Several Board members seem to have conflicts with Wednesdays at noon. Please let Catie know if other days/times are preferred. For now, meetings will remain on the first Wednesday of the month at noon.

VI. Meeting Adjourned 12:39pm