



I. Welcome & Introductions – *Baldrige*

- A. Establish Quorum – *Catie Baldrige**, *Courtney Kimball**, *Gretchen Stoddard**, *Morgan Marinucci**, *Traci Bradford** - quorum not established

II. Chapter Administrative Business

- A. Secretary Report
 - No updates – no quorum
- B. Treasurer Report –*Lindsey*
 - No updates

TREASURY ACTION	DEADLINE	STATUS
Business License Renewal	12/31/2024	Current; 2-year renewal
Notice of Change of Officials	Upon election	Not Current; last updated 10/6/2022 – doesn't reflect new Treasurer appointment
Statement of Change (Registered Agent)	Upon election	Current; last updated 8/22/2022
Biennial Report Filing	7/1/2025	Current; filed 6/26/2023
PO Box Renewal	2/1/2024	Current
Annual AWMA D&O Insurance	3/31/2024	Current
2023 IRS Tax Filing	3/15/2024	Current; deadline extension accepted
Financial Plan Update/Review	4/1/2026	Current

- C. Student Committee – *Jackson/Hansmeier*
 - No updates.
- D. Membership Committee & Communication Committee - *Kimball*
 - No updates.
- E. PNWIS Update – *Baldrige*

Chair: *Catie Baldrige* Vice Chair: vacant Past Chair: *Traci Bradford*
 Treasurer: *Chris Lindsey* Treasurer-Elect: vacant Secretary: *Morgan Marinucci*
 Directors: *Jamie Brewer, Isaac Jackson, Courtney Kimball, Amanda Dotten, Holly Hansmeier, Gretchen Stoddard*



- Conference:
 - November 11 – 15, 2024 Eugene, Oregon
 - 2025 Idaho is considering.
 - 2026 Alaska – consider and discuss at next meeting.

F. Bylaws Update – Baldrige/Dotten/Kimball

- Discuss at next meeting.

G. Elections – Baldrige

- Vice Chair & Treasurer-Elect needed

III. Chapter Event Planning

- McCoy's RCRA training
 - April 30 – May 2, 2024
 - Contract signed.
 - BP Energy Center Reserved
 - Pricing – Add \$100 to prices from 2018. Will vote by email.
- PFOS Regulatory Discussion – Fall 2023?
 - Table for now.
- Other ideas for chapter events – consider webinars, socials, or other events.

IV. New Business

A. None.

V. Next Meetings:

- January 10
- February 7

VI. Meeting Adjourned