



I. Welcome & Introductions – *Baldrige*

- A. Introductions
- B. Establish Quorum
- C. Approval of Agenda

II. Chapter Administrative Business

- A. Secretary Report – *Marinucci*
 - Proposed Action: Approve November & December 2023 Minutes
- B. Treasurer Report – *Beckman/Lindsey*
 - Treasury Action Tracker Review

TREASURY ACTION	DEADLINE	STATUS
Business License Renewal	12/31/2024	Current; 2-year renewal
Notice of Change of Officials	Upon election	Not Current; last updated 10/6/2022 – doesn't reflect new Treasurer appointment
Statement of Change (Registered Agent)	Upon election	Current; last updated 8/22/2022
Biennial Report Filing	7/1/2025	Current; filed 6/26/2023
PO Box Renewal	2/1/2024	Current
Annual AWMA D&O Insurance	3/31/2024	Current
2023 IRS Tax Filing	3/15/2024	Current; deadline extension accepted
Financial Plan Update/Review	4/1/2026	Current

- C. Student Committee – *Jackson/Hansmeier*
 - Any updates?
- D. Membership Committee & Communication Committee - *Kimball*
 - Any updates?
- E. PNWIS Update – *Baldrige, others?*



- Conference:
 - November 11 – 15, 2024 Eugene, Oregon
 - 2025 Idaho?
 - 2026 Alaska?

F. Bylaws Update – Baldrige/Dotten/Kimball

- Updates?

G. Elections – Baldrige

- Vice Chair: Jamie Brewer has volunteered
- Jamie’s Director Role: Matthew Kale has volunteered
- Treasurer-elect: still needed.
- Reminder: must have current membership to be on board. Please renew if you’re lapsed!

III. Chapter Event Planning

- McCoy’s RCRA training
 - April 30 – May 2, 2024; BP Energy Center
 - Registration Open. 5 registrations as of 1/7
 - Catering?
 - Social?
- Other ideas?

IV. New Business

V. Next Meetings:

- February 7
- March 6
- April 3
- May 8

VI. Meeting Adjourned