



**I. Welcome & Introductions – *Baldrige***

- A. Introductions
- B. Establish Quorum
- C. Approval of Agenda

**II. Chapter Administrative Business**

- A. Secretary Report – *Marinucci*
  - Proposed Action: Approve January 2024 Minutes
- B. Treasurer Report – *Lindsey/Duggins*
  - Treasury Action Tracker Review

TREASURY ACTION	DEADLINE	STATUS
Business License Renewal	12/31/2024	Current; 2-year renewal
Notice of Change of Officials	Upon election	Not Current; last updated 10/6/2022 – doesn't reflect new Treasurer appointment
Statement of Change (Registered Agent)	Upon election	Current; last updated 8/22/2022
Biennial Report Filing	7/1/2025	Current; filed 6/26/2023
PO Box Renewal	2/1/2024	Current
Annual AWMA D&O Insurance	3/31/2024	Current
2023 IRS Tax Filing	3/15/2024	Current; deadline extension accepted
Financial Plan Update/Review	4/1/2026	Current

- C. Student Committee – *Jackson/Hansmeier*
  - Any updates?
- D. Membership Committee & Communication Committee - *Kimball*
  - Any updates?
- E. PNWIS Update – *Baldrige, others?*



- 1 free A&WMA webinar/year when you renew your membership
- Director positions and president elect open for April elections
- If interested in attending Leadership Academy through PNWIS, reach out to Beth Hodgson.
- Annual reports due March 31<sup>st</sup>.
- Conference:
  - November 11 – 15, 2024 Eugene, Oregon
  - October 15-17, 2025 Boise, Idaho
  - 2026 TBD

F. Bylaws Update – *Baldrige/Dotten/Kimball*

- Updates?

G. Elections – *Baldrige*

- Elections will be in April. Let us know if you are interested in a position.

**III. Chapter Event Planning**

- McCoy's RCRA training
  - April 30 – May 2, 2024; BP Energy Center
  - Registration Open. 15 registrations as of 2/4
  - Catering?
  - Social?
- Other ideas?

**IV. New Business**

**V. Next Meetings:**

- March 6
- April 3
- May 8

**VI. Meeting Adjourned**