



**I. Welcome & Introductions – *Baldrige***

- A. Establish Quorum
- B. Approval of Agenda

**II. Chapter Administrative Business**

- A. Secretary Report – *Marinucci*
  - Proposed Action: Approve February 2024 Minutes
- B. Treasurer Report – *Lindsey/Duggins*
  - Treasury Action Tracker Review

| TREASURY ACTION                        | DEADLINE      | STATUS  |
|--|---------------|---|
| Business License Renewal               | 12/31/2024    | Current; 2-year renewal   |
| Notice of Change of Officials          | Upon election | Last updated 10/6/2022 – does not reflect new Treasurer appointment |
| Statement of Change (Registered Agent) | Upon election | Last updated 8/22/2022  |
| Biennial Report Filing                 | 7/1/2025      | Filed 6/26/2023   |
| PO Box Renewal                         | 2/28/2025     | Current   |
| Annual AWMA D&O Insurance              | 3/31/2024     | Current   |
| 2023 IRS Tax Filing                    | 3/15/2024     | Signed for submittal  |
| Financial Plan Update/Review           | 4/1/2026      | Current   |

- C. Student Committee – *Jackson/Hansmeier*
  - Any updates?
- D. Membership Committee & Communication Committee - *Kimball*
  - Any updates?
- E. PNWIS Update – *Baldrige, others?*
  - Conference:



- November 11 – 15, 2024 Eugene, Oregon
- October 15-17, 2025 Boise, Idaho
- 2026 TBD

**F. Bylaws Update – Kimball**

- Notice of the proposed amendment and notice of the board meeting at which the amendment will be considered pursuant to Article IX.E of the bylaws sent February 14<sup>th</sup>.

**G. Elections – Baldridge**

- Reminder: must have current membership to be on board. Please renew if you're lapsed!

| Position        | Current Name      | Next Term Name  | Next Term End |
|-----------------|-------------------|-----------------|---------------|
| Chair           | Catie Baldridge   |                 | April-26      |
| Vice-Chair      | Jamie Brewer      |                 | April-25      |
| Past Chair      | Traci Bradford    | Catie Baldridge | April-26      |
| Secretary       | Morgan Marinucci  |                 | April-25      |
| Treasurer       | Chris Lindsey     | Sims Duggins    | April-26      |
| Treasurer-elect | Sims Duggins      |                 | April-26      |
| Director 1      | Matthew Kale      |                 | April-25      |
| Director 2      | Isaac Jackson     |                 | April-25      |
| Director 3      | Courtney Kimball  |                 | April-26      |
| Director 4      | Amanda Dotten     |                 | April-26      |
| Director 5      | Holly Hansmeier   |                 | April-27      |
| Director 6      | Gretchen Stoddard |                 | April-27      |

**III. Chapter Event Planning**

- McCoy's RCRA training
  - April 30 – May 2, 2024
  - Registration Status
  - Catering

Chair: Catie Baldridge    Vice Chair: Jamie Brewer    Past Chair: Traci Bradford  
 Treasurer: Chris Lindsey    Treasurer-Elect: Sims Duggins    Secretary: Morgan Marinucci  
 Directors: Matthew Kale, Isaac Jackson, Courtney Kimball, Amanda Dotten, Holly Hansmeier, Gretchen Stoddard



- Social

- Other ideas?

**IV. New Business**

**V. Next Meetings:**

- April 3
- May 8

**VI. Meeting Adjourned**