



**I. Welcome & Introductions – *Baldrige***

- A. Establish Quorum – Chris Lindsey\*, Jamie Brewer\*, Gretchen Stoddard\*, Morgan Marinucci\*, Holly Hansmeier\*, Matt Kale\*, Catie Baldrige\*, Sims Duggins\*
- B. Approval of Agenda motion: Jamie, second Matt

**II. Chapter Administrative Business**

- A. Secretary Report – *Marinucci*
  - Proposed Action: Approve February 2024 Minutes motion: Jamie, second Gretchen
- B. Treasurer Report – *Lindsey/Duggins*
  - Treasury Action Tracker Review
    - Move savings account to same bank as checking (90% complete)

TREASURY ACTION	DEADLINE	STATUS
Business License Renewal	12/31/2024	Current; 2-year renewal
Notice of Change of Officials	Upon election	Last updated 10/6/2022 – does not reflect new Treasurer appointment
Statement of Change (Registered Agent)	Upon election	Last updated 8/22/2022
Biennial Report Filing	7/1/2025	Filed 6/26/2023
PO Box Renewal	2/28/2025	Current
Annual AWMA D&O Insurance	3/31/2024	Current
2023 IRS Tax Filing	3/15/2024	Current
Financial Plan Update/Review	4/1/2026	Current

- C. Student Committee – *Jackson/Hansmeier*
  - No updates
- D. Membership Committee & Communication Committee - *Kimball*
  - No updates



E. PNWIS Update – *Baldrige, others?*

- Conference:
  - November 11 – 15, 2024 Eugene, Oregon
  - October 15-17, 2025 Boise, Idaho
  - 2026 TBD

F. Bylaws Update – *Kimball*

- Notice of the proposed amendment and notice of the board meeting at which the amendment will be considered pursuant to Article IX.E of the bylaws sent February 14<sup>th</sup>. Motion to adopt change: Chris. Second: Matt. Approved. Motion carried. Vote: 7/7 for; 0/7 against.
- **Save the current by laws from email.**

G. Elections – *Baldrige*

- Reminder: must have current membership to be on board. Please renew if you’re lapsed!

Position	Current Name	Next Term Name	Next Term End
Chair	Catie Baldrige		April-26
Vice-Chair	Jamie Brewer		April-25
Past Chair	Traci Bradford	Catie Baldrige	April-26
Secretary	Morgan Marinucci		April-25
Treasurer	Chris Lindsey	Sims Duggins	April-26
Treasurer-elect	Sims Duggins		April-26
Director 1	Matthew Kale		April-25
Director 2	Isaac Jackson		April-25
Director 3	Courtney Kimball		April-26
Director 4	Amanda Dotten		April-26
Director 5	Holly Hansmeier		April-27
Director 6	Gretchen Stoddard		April-27

**III. Chapter Event Planning**

Chair: Catie Baldrige    Vice Chair: Jamie Brewer    Past Chair: Traci Bradford  
 Treasurer: Chris Lindsey    Treasurer-Elect: Sims Duggins    Secretary: Morgan Marinucci  
 Directors: Matthew Kale, Isaac Jackson, Courtney Kimball, Amanda Dotten, Holly Hansmeier, Gretchen Stoddard



- McCoy's RCRA training
  - April 30 – May 2, 2024
  - Registration Status – 26 registered. Room capacity is 72.
  - Catering – plan in April
  - Social
- Other ideas?
  - Distribute RCRA training info to Justin Nelson (SGS) to circulate with AAEP

**IV. New Business**

**V. Next Meetings:**

- April 3
- May 8

**VI. Meeting Adjourned**

Motion: Jamie, second: Gretchen