



I. Welcome & Introductions – *Baldrige*

- A. Establish Quorum
- B. Approval of Agenda

II. Chapter Administrative Business

A. PNWIS Update – *Cissé, Baldrige, others?*

- PNWIS 2026 Conference
- D&O Insurance
- Office365 account for AK Chapter

B. Secretary Report – *Baldrige*

- Proposed Action: Approve April 2024 Minutes

C. Treasurer Report – *Duggins*

- Treasury Action Tracker Review

TREASURY ACTION	DEADLINE	STATUS
Business License Renewal	12/31/2024	Current; 2-year renewal
Notice of Change of Officials	Upon election	Last updated 10/6/2022 – does not reflect new Treasurer appointment
Statement of Change (Registered Agent)	Upon election	Last updated 8/22/2022
Biennial Report Filing	7/1/2025	Filed 6/26/2023
PO Box Renewal	2/28/2025	Current
2025 IRS Tax Filing	3/15/2025	
Financial Plan Update/Review	4/1/2026	Current

D. Student Committee – *Jackson*

- Any updates?

E. Membership Committee & Communication Committee - *Kimball*

- Any updates?

F. Director & Officer Insurance – *Baldrige*

Chair: VACANT Vice Chair: VACANT Past Chair: Catie Baldrige

Treasurer: Sims Duggins Treasurer-Elect: VACANT Secretary: VACANT

Directors: Matthew Kale, Isaac Jackson, Courtney Kimball, Amanda Dotten, Jamie Brewer, John Pavitt



- Headquarters will not be providing insurance going forward.
- Current coverage good until September.
- Options

G. Bylaws Update – *Lindsey*

- Proposed amendment submitted by Chris Lindsey on March 19, 2024.

H. Elections – *Baldrige*

- Reminder: must have current membership to be on board. Please renew if you are lapsed!

Position	Next Term Name	Next Term End
Chair		April-26
Vice-Chair		April-26
Past Chair	Catie Baldrige	April-26
Secretary		April-26
Treasurer	Sims Duggins	April-26
Treasurer-elect		April-26
Director 1	Matthew Kale	April-25
Director 2	Isaac Jackson	April-25
Director 3	Courtney Kimball	April-26
Director 4	Amanda Dotten	April-26
Director 5	Jamie Brewer	April-27
Director 6	John Pavitt	April-27

III. Chapter Event Planning

- McCoy's RCRA training Summary
- Other ideas?

IV. New Business

V. Next Meetings:

- May 8



VI. Meeting Adjourned

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